



**COMMISSION
AGENDA MEMORANDUM**

Item No. 8n

ACTION ITEM

Date of Meeting March 8, 2022

DATE : February 18, 2022

TO: Stephen P. Metruck, Executive Director

FROM: Karin Zaugg Black, International Business Protocol Liaison
Aaron Pritchard, Commission Chief of Staff

SUBJECT: **Approval of Commission International Travel – First and Second Quarter 2022**

ACTION REQUESTED

Commission approval of 2022 international travel requests for known travel in the first and second quarters of 2022.

EXECUTIVE SUMMARY

*Article III(5)(h) of the Commission’s Bylaws and Rules of Procedure requires approval of Commissioner international travel requests by Commission authorization. The authorization shall include: the number of commissioners traveling (if applicable), the port-related reason for travel, and the dates and destination of travel. International travel requests shall be submitted to the Commission Office 21 days in advance of each calendar quarter. Travel change requests for previously approved international travel shall again be put before the full Commission for review and action. Commissioners not receiving advanced travel authorization for international travel shall report to the Commission regarding the purpose of their travel, dates of travel, location of travel, benefit received by the Port through the travel, and shall seek majority approval of the post-travel authorization in order to submit claims for travel expense reimbursement. Travel requests of Commissioners should be equitable to all members and consistent with the interests of the Port. *Domestic travel requests are approved by the Commission President consistent with the requirements of Article III(5)(h).**

The following are known travel requests for approval as of this authorization date:

Meeting Date: March 8, 2022

Travel Dates	No.	Reason for Travel	Destination	Other Information
March 27 – April 1	1	United Kingdom Sales Mission - State of Washington Tourism Launch	London, England	<p>The Port of Seattle (POS), and the State of Washington Tourism (SWT) are conducting a joint executive sales mission to the United Kingdom. The mission is timed to coincide with the renewal of international travel to the USA while communicating with the UK travel industry in a timely manner.</p> <p>The reason for the mission is to introduce the new State of Washington Tourism’s brand and marketing efforts as well as to highlight the major infrastructure developments by the Port of Seattle. These further establish Seattle-Tacoma International Airport (SEA) as the preferred USA West Coast gateway for UK travelers plus Seattle’s two cruise terminals as the gateway of choice for Alaska cruises.</p>
April 4-8	1	European Floating Offshore Wind Educational Tour	Bilboa, Spain	<p>As the U.S. starts to develop offshore wind in deeper waters, the Business Network for Offshore Wind, an educational nonprofit, is organizing a U.S. delegation trip for policymakers and businesses to take a deeper knowledge dive into floating offshore wind by visiting the DemoSATH floating platform at the Port of Bilbao, Spain being prepared for offshore installation, and attending sessions at the WindEurope annual conference.</p> <p>The purpose of this trip is to provide a see and touch opportunity of floating offshore wind technologies, port infrastructure, and supply chain.</p>
May 16-18	TBD	International Association of Ports and Harbors (IAPH) World Ports Conference	Vancouver, Canada	<p>Port of Seattle is a member of the International Association of Ports and Harbors (IAPH), a non-governmental organization (NGO) founded in 1955. IAPH has developed into a global alliance of ports, representing today some 160 ports and 120 port-related businesses in 87 countries. The member ports together handle well over 60% of the world’s sea-borne trade and over 60% of the world container traffic.</p> <p>IAPH aims to be the global trade association of choice for port authorities and operators,</p>

Meeting Date: March 8, 2022

				representing their interests at regulatory level at the International Maritime Organization, the World Customs Organization, the International Standards Organization and other global alliances such as the Global Maritime Forum and the World Economic Forum. At the #IAPH2022 conference, leading port stakeholders will gather to engage in conversations about how to #CloseTheGaps in global seaport competitiveness, setting an agenda to raise the performance of the world’s major port regions.
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ATTACHMENTS TO THIS REQUEST

None.